



David Hardegree, Chair
Dawn Bowen, Vice Chair
Kim Gollahon, Treasurer
Brandi May, Secretary
Joe Bozeman
Kris Van Hemert
Bill Maxson

MINUTES
June 17, 2014
Council Chambers
8:00 A.M.

Members Attending: David Hardegree, Joe Bozeman, Dawn Bowen, Kris Van Hemert, Kim Gollahon

Absent: Brandi May, Bill Maxson

Guest/Staff Attending: Mark Pisano, Darryl Simmons, Councilmember Jim Sebastian, Mary Whitlock, Councilmember Welsh, Councilman Williams, Mayor Mathews, Julia McPherson, Micah Fowler, Jeff Drobney

I. Call to Order

Chairman Hardegree called the meeting to order at 8:06 am.

II. Approval of Minutes – April 15, 2014

Ms. Bowen made a motion to approve the April Minutes as presented; seconded by Ms. Gollahon. Motion carried. Vote 4-0 Ayes: Bowen, Van Hermert, Bozeman, Gollahon

III. Financial Report

Ms. Gollahon stated April had no change in the financials; two (2) books sold at the Founding Families luncheon in May.

Ms. Bowen made a motion to approve the financial report; seconded by Mr. Bozeman. Motion carried. Vote 4-0 Ayes: Bowen, Van Hermert, Bozeman, Gollahon

IV. Old Business/Continued Business

There was no old or continued business.

V. New Business

- 3002 Main Street, (HBR5-14-11746) Owner & applicant is Mark Pisano. New Construction – adding garage to the left side of the front of the house. Garage will be 26 Ft wide and 24 Ft deep approximately 10 Ft from the house and 10 Ft from the property line. Structure will have architectural shingles that match the house.

Mr. Simmons stated Mr. Pisano had purchased the property located at 3002 Main Street which is located within the historic district. The property will consist of new construction adding a garage to the left side of the front of the house, reinforcing the roof and rebuilding the chimney. Structure will have hardy plank architectural shingles that match the house. Mr. Simmons and Dr. Drobney made a site visit to verify the addition.

Mr. Pisano appeared before the Commission describing the project explaining the garage will be 24 x 24 feet square with a 5” reveal; 30 feet between the left side of the building and the property line. The new structure will be a garage which will be 12 feet from the house at the closest point and 24 feet from the house at the furthest point. A concrete slab 20 x 20 will poured in front of the garage. The driveway will remain in its original location with two driveways running into the concrete slab. The driveway will be 43 feet long. The garage will consists of barn style door with glass windows above. The structure will consist of a single door with no window.

Discussion was held regarding the site location of the garage and access, the pitch of the roof, the dormer windows, the garage’s swing door, landscaping around the air conditioning unit and outside lighting.

Chairman Hardegree asked Mr. Simmons to make sure Mr. Pisano received a copy of the Historic Guidelines to review and follow.

Ms. Bowen made a motion to approve the COA which is to include garage 24 ft. x 24 ft. garage structure and positioned on site as describe by Mr. Pisano, the garage reveal is to match the existing house reveal, doors and windows to be wood and to meet Design Guidelines, outside lighting to meet 4.11 of the Design Guidelines, driveway per City Standards and that the roof pitch will be designed to conform to Design Guidelines; seconded by Ms. Gollahon. Motion carried. Vote 4-0 Ayes: Bowen, Van Hermert, Bozeman, Gollahon

VI. Certificate of Appropriateness - Administrative Approval by Jeff Drobney

There were no administratively approved COA’s.

VII. Discussion

- Website

Chairman Hardegree stated he needed someone else to work on the website due to his time limitations. Mr. Simmons stated he would research with KSU to get an intern to complete the site and would report back at the July meeting.

- Founding Families Luncheon Update – May 16, 2014

Ms. Bowen stated it was a good event but did not have enough attendance but she felt the end of the event honoring deceased Thrash and Smathers was a great success. A follow up meeting will be held to discuss plans for 2015 event within the next few weeks.

- Properties of Concern

Ms. Bowen stated the Pritchard house on Moon Station Road is in disrepair, especially the roof. Mr. Simmons stated the property owner has tried to sale the house and had interest from two contacts using it for commercial. Mr. Simmons stated he has not received an update.

Ms. Bowen stated Kol Koi on Summers Street needs to reconsider their hand made signs. Mr. Simmons stated he would touch base with them.

Ms. Bowen asked about the signage on the back side of the Pisano's Pizza. Ms. Simmons stated he would check on the signage.

VIII. Public Comments

Chairman Hardegree asked if there were any public comments. There were none.

IX. Planning & Zoning Administrator Comments

Mr. Simmons provided information on Historic Preservation training during the Downtown Conference being held August 20 – August 22 and encouraged the members to attend.

Mr. Simmons thanked Micah for all the work she had done for the HPC and wished her well. Micah stated the project was 90% complete and provided an update. Mr. Bozeman and Ms. Fowler will schedule a time to interview Ms. Odom. Ms. Fowler will be available the next two weeks.

X. Adjourn

Chair Hardegree stated having no further business; the meeting is adjourned at 8:58 am.

Respectfully submitted, this June 17, 2014

David Hardegree
Chairman

Minutes taken and typed by Julia McPherson

**The next scheduled meeting of the Historic Preservation Commission will be
Tuesday, July 15, 2014**

NOTICE: Any person who desires to appeal any decision from this meeting will need a record of the proceedings, and for the purpose may need to insure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based. The Agenda is designed to make more efficient use of the HPC's time. It is not designed to curtail discussion or input. If you need special accommodations to attend or participate in our meetings, please contact City Hall at least 24 hours in advance of the specific meeting you are planning to attend.

DRAFT